

The town board meeting of the Town of Addison was held on Monday, September 21st, 2020 at 7:00pm at 21 Main Street. The following people were present:

Supervisor	David Miller	
Councilperson	Alice Weale	
Councilperson	Brandon Conklin	
Councilperson	John Lyons	
Councilperson	Jack Thompson	
Attorney	Craig Patrick - absent	
Town Clerk	Robin Carr	
Assessor	Teresa Lyons	
Hwy Superintendent	Jeff BeGell - absent	
Deputy Clerk	Lauren R. Monroe	
Bookkeeper	Betty Machuga	
	Laura Souders	Don Souders

Supervisor Miller called the meeting to order at 7:02pm asking all to stand for the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC: None

APPROVE MINUTES:

a. Motion by Councilperson Thompson, seconded by Councilperson Lyons to approve the minutes of August 17, 2020 as written. Noted that with Town Clerk Kuhn resigning before completing, they were done to the best of our ability.

Ayes: Miller, Lyons, Thompson, Conklin and Weale

Nays: None

b. Motion by Councilperson Weale, seconded by Councilperson Lyons to approve the minutes of September 1st, 2020 as written.

Ayes: Miller, Lyons, Thompson, Conklin and Weale

Nays: None

DEPARTMENT HEAD REPORTS:

a. Assessor Lyons informed board that nothing is happening at this time.

b. Hwy Superintendent BeGell was absent so Town Clerk Carr read report as follows – Milled Mose, John Rial and Fred Rial Roads, Hauled gravel and hauled in 700 tons of millings from the village. Graded seasonal portion of Reservoir Hill and Nichols Roads. Installed sluice pipe on Hardscrabble Road. Graded and rolled Mose, John Rial and Fred Rial Roads. Met with numerous sales reps.

c. Town Clerk and Town Justice reports read for the month of August 2020. Town Clerk informed board that they have changed the polling site to the Community Center and that his office will be closed next week due to prior scheduling. DCO had nothing to report and Town Clerk informed board that he gave the DCO, an update on delinquent dog licenses. Bookkeeper Machuga read her report and will provide budget numbers to board member by October 5th, 2020 since Town Clerk will be out of town.

OLD BUSINESS:

a. Rabies Clinic – Town Clerk informed board that the Rabies Clinic was approved and they will be having a drive thru rabies clinic at the Community Center on October 6th, 2020 from 5:30 – 7:30pm.

b. Excavator – Supervisor Miller informed the board that he put a bid on an excavator, on line, with Yates County Auction for up to \$20000. Councilperson Conklin informed the board that it is the Highway Superintendent's job to purchase equipment not the boards. He also stated that Highway

Superintendent BeGell only agreed on the excavator if the board approved the purchase of a mower. Supervisor Miller stated that when he talked to Mr. BeGell, he was ok with the bid. Board recommended we sit on current bid since Highway Superintendent possibly doesn't want it. If we are highest bidder its probably worth risk at that price.

c. Tires: Councilperson Conklin stated that the Highway Superintendent was asking for tires for Doug's truck. Truck is on 3 year old tires that will not make it through winter and need to be replaced. State bid is \$367 per tire, set of 8 will cost approximately \$2936. Parmeters has a plan they will repurchase at \$10 per 32nd for remaining tread each year. Grader will also need tires next year. Considered transferring money from CHIPS account but concerned that next year account will be reduced 15-20%. Board members decided to table issue till next month.

NEW BUSINESS:

a. Shampooer: Town needs a shampooer to clean the rugs in the Town Hall at lease once a month. Estimate from Wades for the shampooer is \$199.99. Motion by Supervisor Miller, seconded by Councilperson Thompson to purchase shampooer from Wades Bldg Supply.

Ayes: Thompson, Weale, Conklin, Lyons, Miller

Nays: None

b. Code Enforcement Officer: Supervisor Miller stated that Marvin, the current Code Enforcement Officer wanted to retire and there was the possibility of the Village Code Enforcement Officer, Jonelle Pionessa, would be interested in performing this service for the Town for \$20 @ hour as needed. Councilperson Thompson stated that Marvin was obligated to perform duties and if he retired the County was obligated to replace him. Board members agreed, no motion.

c. Approve New Cleaner: Elizabeth Carr will be the new cleaner for the Town Hall.

d. Mower: Considering purchasing a refurbished International mower previously owned by Corning before being totaled. Mower was repaired by B&W towing with asking price of \$27000. Several board members have seen the machine and state is looks like a new machine. Plan to include Co-purchase with village, as Bob Ames in on board. Concern arose about mechanical worthiness due to insurance company rating it total loss. Councilperson Thompson against purchasing would prefer to contract out the mowing. Estimated cost would be \$2400 a year done by Morgan Hill Landscape which is also doing the County Roads. Other board members questioned the contractors ability to get it done per past performance. Motion by Councilperson Conklin, seconded by Councilperson Weale to purchase mower.

Ayes: Weale, Conklin

Nays: Lyons, Miller, Thompson

e. Budget workshop – Schedule: Board members will receive a copy of preliminary budge by October 5th, 2020. First meeting scheduled for Thursday, October 15th, 2020 at 6:00pm.

f. Steuben County shares service tax credit card machine: Considered the additional cost to taxpayers of using credit cards on-line to pay their Town and County Tax bill and board decided not to enlist their service.

g. Town Clerk training. Supervisor Miller stated he felt the Town should pay Betty Machuga, a previous Town Clerk for the time she is spending to train the current Town Clerk. Proposed \$20. @ hour for a maximum of 25 hours. Funds would be transferred from Deputy Town Clerk and Deputy Tax Collector payroll account. Motion by Supervisor Miller, seconded by Councilperson Thompson to approve payment.

Ayes: Weale, Conklin, Lyons, Miller, Thompson

Nays: None

h. Pick-up: Councilperson Thompson asked if we should go out with sealed bid for the old pick-up, all members agreed and wanted to also get bids for the old Drum Roller that been just sitting around.

I. Forfeit of Salary for Board members: Councilperson Thompson stated since local businesses are suffering due to the COVID-19 pandemic, he wished to forfeit his salary for the remainder of the year, Councilpersons Conklin and Lyons also agreed to forfeit their salary the remainder of the year.

EXECUTIVE SESSION: None

COMMUNICATIONS:

Received shelter inspection report from AG & Markets

OTHER BUSINESS:

Claim Numbers, General Fund totaling \$4775.54; Highway Fund DA totaling \$32910.43; Highway Fund DB totaling \$26664.25 and Trust & Agency totaling \$1149.13, for a Grand Total of \$65,499.35. Motion by Councilperson Thompson, seconded by Councilperson Lyons to pay the bills in their usual manner.

Ayes: Thompson, Weale, Conklin, Lyons, Miller

Nays: None

SUPERVISOR REPORT:

Motion by Councilperson Thompson, seconded by Councilperson Weale, to approve the Supervisor Report for August, 2020 as presented.

Ayes: Miller, Thompson, Lyons, Conklin, Weale

Nays: None

COMMENTS FROM THE PUBLIC:

a. Laura Souders stated her concern that sometimes when board members don't take a salary, they don't show up for the meetings. Councilperson Thompson assured her that he would be at all the meetings. Don Souders added he didn't think the public would want the board members to forgo their salaries even though people are hurting.

b. Laura R. Monroe was introduced as the Deputy Town Clerk and Deputy Tax Collector and was welcomed by all.

c. Town Clerk Carr explained that we are unable to issue any Licenses through the DEC until an authorization code is provided which is estimated to be a couple months away with the COVID-19 pandemic and the State working with reduced staffing. (Councilperson Weale left the meeting at 8:19pm) Bookkeeper informed the board that the old Town Clerk's resignation put the Town in a pinch and estimated loss of revenue would be \$1000.

ADJOURNMENT:

Motion by Councilperson Conklin, seconded by Councilperson Lyons, that the meeting be adjourned at 8:26pm

Ayes: Miller, Conklin, Thompson, Lyons

Nays: None

Respectfully Submitted,

Town Clerk
Robin Carr

NEXT MEETINGS:

BUDGET WORKSHOP: Thursday, October 15th, 2020 at 6pm at the Town Hall

MONTHLY BOARD MEETING: Monday, October 19th, 2020 at 7pm at the Town Hall