

The town board meeting of the Town of Addison was held on Wednesday, January 3, 2019 at 7:00pm at 21 Main Street. The following people were present:

Supervisor	Jack Thompson
Councilman	Alice Weale
Councilman	Brandon Conklin - absent
Councilman	Edward Soporowski
Councilman	David Miller
Attorney	Craig Patrick - absent
Town Clerk	Betty Machuga
Deputy Clerk	Hope Trappler
Assessor	Teresa Lyons - absent
Hwy Super.	David Harris
	Joe Trappler
	Cornelia Lentz

Supervisor Thompson called the meeting to order at 7:00pm asking all to stand for the Pledge of Allegiance to the Flag.

Supervisor Thompson reviewed the agenda and asked the public for comments: Buddy Trappler asked if the town could do anything about dogs being left out when its below 32 degree and above 90 degree without an insulated coupe? Corky Lentz stated that she contacted Mr. Spagnoletti about the intersection of Curtis Hollow and John Rial. Commented that it still isn't fixed and is getting worse.

Councilperson Miller asked if there any way that the highway winter hours be changed earlier than December 1st? It was noted that with the employees still on four ten's that this last storm cost the town about \$500 more for overtime. Buddy Trappler asked about what does it cost the town for each highway employee?

ORGANIZATION MEETING 2018

Supervisor Thompson appoints Linda Austin as Bookkeeper to the Supervisor.

Supervisor Thompson appoints Jack Thompson as Budget Officer.

Motion by Thompson, seconded by Soporowski to appoint Jerry Aldrich, Jr. as Dog Control Officer, to be paid monthly.

Motion by Soporowski, seconded by Miller to appoint Betty Machuga as Clerk to the Assessor.

Motion by Miller, seconded by Weale to appoint Community Bank, NA, as designated depository for Town funds.

Motion by Weale, seconded by Thompson to set Town mileage rate for officers using their own vehicles for Town Business at .46 cents per mile.

Motion by Thompson, seconded by Soporowski that the Town Clerk, Deputy Town Clerk, Tax Collector, Deputy Tax Collector, Assessor Clerk, Supt. of Highways and Justice Clerk are to be paid at the same time as Highway Employees.

Motion by Soporowski, seconded by Miller that the Addison Post be named the official Town newspaper.

Motion by Miller, seconded by Weale to pay Highway Employees on the first Thursday after the last Saturday worked for the two week period.

Motion by Weale, seconded by Thompson to pay Highway Employees at the hourly rate as follows: \$20.65 and \$12.00 for part time people.

Motion by Thompson, seconded by Soporowski to pay Justice Clerk \$14.50 hour for up to 624/hrs for 2019.

Motion by Soporowski, seconded by Miller to affix Town Salaries as in the 2019 budget.

Motion by Miller, seconded by Weale to have the 3rd Monday of the month as the meeting night of the Addison Town Board 2018 at 7:00PM at 21 Main Street.

Motion by Weale, seconded by Thompson that the following Town Officers are paid monthly on or before the last day of the month: Town Justice, Budget Officer & Supervisor.

Motion by Thompson, seconded by Soporowski that the following Town Officers are paid on or before the last day of the month: Town Board Members.

Motion by Soporowski, seconded by Miller to have one Town Board Meetings to be held in August at the Town Highway Barns.

Motion by Miller, seconded by Weale that the Bookkeeper be paid by the 10th of each month.

Motion by Weale, seconded by Thompson to pay utility and health insurance bills as they come due to avoid finance charges.

Motion by Thompson, seconded by Soporowski to consent to the temporary assignment of the Justice as prescribed by the Unified Court System, Seventh Judicial District.

Motion by Soporowski, seconded by Miller to adopt the Investment Policies and guidelines of the Town of Addison which are on file as the April 10, 2014 for 2019.

Motion by Miller, seconded by Weale to adopt the procurement policy which is on file as of April 10, 2014 for 2019.

Motion by Weale, seconded by Thompson to appoint Dr. Erica Verkleerenas Health Officer for the Town.

Motion by Thompson, seconded by Soporowski to appoint Advisory Committee of Betty Machuga and Hope Trappler for the purpose of Records Retention Program.

Motion by Soporowski, seconded by Miller that Town Highway Dump Truck be valued at \$80.00 per hour, Excavator at \$125.00 per hour, Grader at \$125.00 per hour, Roller at \$90.00 per hour and Labor at \$40.00 per hour.

Motion by Miller, seconded by Weale that the Town Highway Employees will start working five eight hour days from November 1, 2019 to April 1, 2020.

Resolution #1 offered by Weale, seconded by Thompson to approve the appointments as submitted. Roll call was taken: Miller – yes, Soporowski – yes, Thompson – yes, Weale – yes.

Supervisor Thompson appoints Councilperson Soporowski as Deputy Town Supervisor, to be paid on an "as needed" basis.

Supervisor _____ appoints _____ as Town Historian (VACANT)

Highway Superintendent Harris appoints Jeff BeGell as Deputy Town Superintendent of Highways, to be paid on an "as needed" basis.

Town Clerk Machuga appoints Hope Trappler as Deputy Town Clerk, Deputy Tax Collector at the pay rate of \$14.50/hr up to 520/hrs for 2019.

DEPARTMENT HEAD REPORTS:

Assessor office is just updating Star Enhance and doing inventory. Office hours will be Monday's from 1 to 4pm during the months of January, February & March. Highway Superintendent stated that they sanded roads and fixed cylinder for truck. Town Clerk stated that taxes are out and starting to come in. Justice report read for December.

OLD BUSINESS:

Superintendent Harris stated that the County hauled the Excavator to Mackys.

NEW BUSINESS:

Superintendent Harris asked to do shared service with the Town of Woodhull, Rathbone and Tuscarora. Supervisor Thompson read state law about shared services. Board would like to contact our insurance company to see if we do shared services if our insurance will cover any accident if we are working in another township and if another township employee uses our equipment. It was also noted that a form must be filled out with each township we do shared services with. It was also noted that we did not do shared services until Highway Superintendent Parrillo. Councilperson Soporowski asked if the contractors putting the poles up on John Rial asked for permission? Superintendent Harris said yes, but didn't think they would be that close to the right away. Councilperson Soporowski also asked if we do shared service with the School? Superintendent Harris asked that with the motion that was made in the organization appointments with putting a cost on each equipment could they be waved? Councilperson Miller stated that its nice to have extra help but until we figure out the insurance that he isn't for it at this time. Councilperson Soporowski stated that he would op to wave the fees. It was noted that superintendent Harris needs to start keeping tract of all the hours for shared services in the future if we agree. It was noted if Insurance will cover that Councilperson Miller and Soporowski are in favor of shared service and Supervisor Thompson isn't. Superintendent Harris was also informed by the board that he needs to stagger the vacation for the employees so that the town highway department isn't completely shut down. Town Clerk read and email from the Bookkeeper with regards to Buddy Trapplers question about what are the town employees costing the town. She stated that the 2 highway employees are about \$170,000 at \$40.87 per hour but in 2018 they only actually worked 1641 hours not the 2080 hours so actual work pay is \$51.80 per hour. Superintendent Harris was also informed that he needs to spend more time on the Town roads and less time with shared services. In 2018 only one of the projects was completed and it still isn't totally completed since the shoulders are not done. Superintendent Harris stated that the County has been busy and haven't had a chance to get the equipment up to Hardscrabble Rd to complete. He was informed that its a town road and not the County's responsibility to do. Buddy Trappler asked about the shoulders on John Rial and Tobin Rd. It was noted that maybe the town should hire out side trucks to do the hauling.

APPROVE MINUTES:

Motion by Councilperson Soporowski, seconded by Councilperson Weale to approve the minutes of December 6, 2018 as written. Minutes were not approved.

Ayes: Miller, Soporowski, Weale, Thompson
Nays: None

Motion by Councilperson Miller, seconded by Councilperson Weale to approve the minutes of December 27, 2018 as written. Minutes were not approved.

Ayes: Miller, Soporowski, Weale, Thompson
Nays: None

Councilperson Miller asked about the per-approved budget transfers? Was informed that Supervisor Thompson called and discussed this with the board members because when payroll was submitted the overtime account was in the red and had no choice but to pay the employees.

CLAIM NUMBERS:

General Fund totaling \$11,369.02, Highway Fund DA totaling \$8737.93; Highway Fund DB totaling \$9,866.55 Grand total of \$29,973.50 was presented to the board for their approval.

Motion by Councilman Weale, seconded by Councilman Miller that the bills be paid in their usual manner.

Ayes: Miller, Weale, Soporowski, Thompson
Nays: None

COMMENTS FROM THE PUBLIC: None

EXECUTIVE SESSION: None

It was noted that the February board meeting will be Tuesday, February 19, 2019 at 7pm.

ADJOURNMENT:

Motion by Councilman Soporowski, seconded by Councilman Miller, that the meeting be adjourned at 8:15pm, and next scheduled meeting is Tuesday, January 22, 2019 at 7:00pm at the Town Hall.

Ayes: Miller, Weale, Soporowski, Thompson
Nays: None

Respectfully Submitted,

Betty L. Machuga
Town Clerk

NEXT MEETING: February 19, 2018 at 7:00pm