

The town board meeting of the Town of Addison was held on Tuesday, January 22, 2019 at 7:00pm at 21 Main St. The following people were present:

Supervisor	Jack Thompson	
Councilman	Alice Weale	
Councilman	Brandon Conklin - absent	
Councilman	Edward Soporowski - absent	
Councilman	David Miller	
Attorney	Craig Patrick - absent	
Town Clerk	Betty Machuga	
Assessor	Teresa Lyons - absent	
Hwy Super.	David Harris	
Deputy Clerk	Hope Trappler	
	Joe Trappler	John Lyons
	Theresa White	

Supervisor Thompson called the meeting to order at 7:00pm asking all to stand for the Pledge of Allegiance to the Flag.

**COMMENTS FROM THE PUBLIC:**

Supervisor Thompson reviewed the agenda and asked the public for comments: Buddy Trappler asked when the Highway employees get called in early and get paid for 4 hours do they stay for the full 4 hours? John Lyons stated that they did a good job with snow removal. Theresa White asked again about getting something done to Reservoir Hill Rd that it's still bad and customers are still complaining and she also stated that Judy Thomas wanted to be here also to complain, but was unable to do so. Supervisor Thompson stated that he and the Superintendent will check it out.

**APPROVE MINUTES:**

Motion by Councilperson Miller, seconded by Councilperson Weale to approve the minutes of January 3, 2019 as written.

Ayes: Miller, Weale, Thompson  
Nays: None

**DEPARTMENT HEAD REPORTS:**

Assessors office is still updating the senior STAR forms and updating the computer. Highway Superintendent stated that they plowed snow, washed the trucks, worked on the trucks, received salt and put new water pump in Dodge. Talked with John Macky about excavator and John Yehl on Dig Safe NY. Stated that the highway department has to do mandatory training on 811 Dig Safe. Town Clerk, DCO, Town Justice and Bookkeeper report read.

**OLD BUSINESS:**

Board tabled updating the excavator. Supervisor Thompson informed the board that he talked with the Insurance company about the town doing shared service and if we did have an accident would our insurance cover it. Was informed maybe and maybe not depends on what happened.

Motion by Councilperson Miller, seconded with Councilperson Weale that the Town Highway Department only do shared services with the Village of Addison.

Ayes: Miller, Weale, Thompson  
Nays: None

**NEW BUSINESS:**

Supervisor Thompson informed the board that we are having parking issues on Wombough St. He stated that he would send a letter to the Village asking for 2 hour parking. Theresa White asked if the sign could also say during business hours?

Motion by Councilperson Weale, seconded with Councilperson Miller to allows the Bookkeeper to do direct deposit transfers. Roll call was taken and motion passed. Miller – yes, Weale – yes, Thompson – yes.

Motion by Councilperson Miller, seconded with Councilperson Weale to allows the Bookkeeper to use the banks bill pay. Roll call was taken and motion passed. Miller – yes, Weale – yes, Thompson – yes.

Supervisor Thompson explained why there was another bill from American Rock Salt. He also informed the board that the auditors were done and that they will be sending a list of items that need to be addressed. One of the things was the cash on hand needed to be put into a fund of it's own or spend some of it. Board discussed about replacing the pickup truck and possibly the loader.

Motion by Councilperson Miller, seconded by Councilperson Weale to allow a check to be written for \$75 for the 811 mandatory training.

Ayes: Miller, Weale, Thompson

Nays: None

Superintendent Harris will get the information to the bookkeeper.

Supervisor Thompson asked Superintendent Harris to get a monthly mileage sheet with hours included for each piece of equipment.

**OTHER BUSINESS:**

Received letter from Steuben County with regards to the Building Inspectors voucher for \$1679.75. Board is going to do more research before they will sign voucher.

Received Municipal Shelter Inspection Report for Jerry Aldrich, Jr., letter from Steuben County Public Health stating that we need to schedule a free rabies clinic. 23<sup>rd</sup> Annual Regional Leadership conference is going to be on April 4<sup>th</sup>.

Supervisor Thompson gave board members copy of audits from the Town of Howard and Town of Amity stating that they had about the same issues that we were going to be written up for. So of the issues are Highway Dept bills not being turned in on time, issues with direct deposit, electronic signatures, fund balance isn't an actual fund, audit of each department, Court has \$380 in petty cash that wasn't registered. Also stated that no money was missing and that we will have 90 days to rectify the issues. He also stated that we did correct two at tonight's meeting.

**CLAIM NUMBERS:**

General Fund totaling \$29,822.75, Highway DA Fund totaling \$7,260.33, Highway DB Fund totaling \$3,156.23. Grand total of \$40,239.31 was presented to the board for their approval.

Motion by Councilperson Miller, seconded by Councilperson Weale that the bills be paid in their usual manner.

Ayes: Miller, Weale, Thompson

Nays: None

**SUPERVISOR REPORT:**

Motion by Councilperson Miller, seconded by Councilperson Weale, to approve the Supervisor Report for December 2018 as presented.

Ayes: Miller, Weale, Thompson

Nays: None

**COMMENTS FROM THE PUBLIC:**

John Lyons asked if the town used the loader enough to justify purchasing a new one?

**ADJOURNMENT:**

Motion by Councilperson Miller, seconded by Councilperson Weale, that the meeting be adjourned at 8:18pm, and next scheduled meeting is Tuesday, January 19, 2019 at 7:00pm at the Town Hall.

Ayes: Miller, Weale, Thompson

Nays: None

Respectfully Submitted,

Betty L. Machuga

Town Clerk

**NEXT MEETING: Tuesday, February 19, 2019 at 7pm 21 Main St.**