

The town board meeting of the Town of Addison was held on Thursday, December 2, 2019 at 7:00pm at 21 Main St. The following people were present:

Supervisor	David Miller	
Councilman	Alice Weale	
Councilman	Brandon Conklin	
Councilman	Edward Soporowski - absent	
Councilman	Jack Thompson	
Attorney	Craig Patrick - absent	
Town Clerk	Betty Machuga	
Assessor	Teresa Lyons	
Hwy Super.	David Harris - absent	
Deputy Clerk	Hope Trappler	
Bookkeeper	Linda Austin	
	Joe Trappler	John Lyons
	Jeff BeGell	Laura Souders
	Don Souders	

Supervisor Miller called the meeting to order at 7:00pm asking all to stand for the Pledge of Allegiance to the Flag.

COMMENTS FROM THE PUBLIC:

Supervisor Miller reviewed the agenda and asked the public for comments: None at this time.

DEPARTMENT HEAD REPORTS:

Assessors Lyons informed the board nothing is happening in the Assessors office. Highway Superintendent Harris was absent. Supervisor Miller read the report. Town Clerk and Bookkeeper's reports read for the month of November.

OLD BUSINESS:

Supervisor Miller stated that Williamson Law would like to have the current Bookkeeper stay on for the first two months of 2020. It was noted that all vouchers must be submitted to the Clerk no later than Wednesday, December 11, 2019 for year end meeting. Year end meeting will be Monday, December 16, 2019 at 7:00pm and Organization Meeting will be Thursday, January 2, 2019 at 7:00pm.

NEW BUSINESS:

It was noted that Bookkeeper Austin will stay on for the months of January & February 2020 for training with the new Bookkeeper and pay will be determined at Organization meeting.

An updated Resolution for the Tax Collector duties combined with the Town Clerk was read.

Resolution 2 of 2019 Councilperson Thompson, seconded by Councilperson Weale that the Town of Addison is abolishing the office of Tax Collector and that the duties of the Tax Collector will be performed by the Town Clerk (Town Law, Section 36). Roll call was taken and Resolution #2 of 2019 passed. Thompson – Yea, Miller – Yea, Conklin – Yea, Weale – Yea.

It was noted that the new Tax Collector-Elect did not send the correct information to the County Real Property for the 2020 Tax forms. Councilperson Conklin tried to contact Clerk Kuhn and didn't get a reply.

Motion by Supervisor Miller, seconded by Councilperson Thompson that the Tax Collectors hours for January, February & March will be Monday & Tuesday 1:00pm to 4:00pm and Thursday 4:00pm to 7:00pm.

Ayes: Miller, Weale, Conklin, Thompson
Nays: None

Town Clerk stated that we need to post Jerry Aldrich Standard Work Day for NYS Retirement requirements.

Motion by Supervisor Miller, Seconded by Councilperson Thompson that NYS Retirement form RS2417-A with Jerry Aldrich's standard work day be posted on the Town Clerk's board for 30 day's.

Ayes: Miller, Weale, Thompson
Nays: Conklin

Supervisor Miller read recommended transfers for December 2019

\$350.00	From: A5132.410	Garage/Repairs
	To: A5132.409	Garage/Supplies
\$809.00	From: DA5130.433	Machinery/Maintenance
	To: DA5130.424	Repair/09 Pickup
\$188.13	From: DA5130.433	Machinery/Repairs
	To: DA5130.428	Repair/13 Pete
<u>\$1347.13</u>		

Motion by Councilperson Conklin, seconded by Councilperson Weale to approve the recommended budget transfer as presented.

Ayes: Miller, Weale, Conklin, Thompson
Nays: None

OTHER BUSINESS:

Received letter from Justice Burton stating that we need to audit her books on a yearly basis, and letter from NYMIR with recommendations for the town to follow.

CLAIM NUMBERS:

General Fund totaling \$7,958.29, Highway Fund totaling \$3,320.60. Grand total of \$11,278.89 was presented to the board for their approval.

Motion by Supervisor Miller, seconded by Councilperson Thompson that the bills be paid in their usual manner.

Ayes: Thompson, Weale, Conklin, Miller
Nays: None

SUPERVISOR REPORT:

Motion by Councilperson Thompson, seconded by Councilperson Weale, to approve the Supervisor Report for November 2019 as presented.

Ayes: Thompson, Weale, Conklin, Miller
Nays: None

COMMENTS FROM THE PUBLIC:

Councilperson Thompson stated that they need to address the highway employees vacation days and if they are on vacation, sick or personal time, then you can not call them in for overtime. He also stated that they need to start rotating their vacations so that the town barn isn't shut down for a week or two. John Lyons asked if the bale of hay in the ditches are going to get cleaned up. Was informed that the

farmer has been contacted. It was noted that there will still be a vacant seat for the town board as of January 1, 2020 and Jack would like to nominate the next person with the vote count from the November 5, 2019 election. Councilperson Conklin thinks it needs to be advertised to see if anyone is interested. Supervisor Miller stated that John comes to every meeting and is aware of what is happening in the town and he did get the second highest votes. He also stated that Brett Tuscany doesn't live in the Town of Addison so he could not legally be on the board. The board could not come to a decision on whether to advertise or just appoint. Don Souders commented about the Town Clerk-Elect not showing interest in the position and that he feels we are getting off on the wrong foot with her not setting her hours and not showing up for the board meetings or for training. John Lyons stated that they appointed Jack Thompson to fill the vacant position of the Town Councilperson at the last meeting so what's the difference? Councilperson Conklin stated that he agreed to appoint Jack at the last meeting so that he was here to help the newly appointed/elected Supervisor

Motion by Supervisor Miller, seconded by Councilperson Thompson, that we do not advertise for the vacant Councilperson position

Ayes: Thompson, Miller

Nays: Conklin, Weale

Tabled till next meeting.

Supervisor Miller stated that he has been searching for a new bookkeeper to replace the current bookkeeper Linda Austin and at this time he has asked Betty Machuga to become the bookkeeper as of January 1, 2020.

ADJOURNMENT:

Motion by Councilperson Conklin, seconded by Councilperson Weale, that the meeting be adjourned at 8:16pm, and next scheduled meeting is Monday, December 16, 2019 at 7:00pm at the Town Hall for year end meeting.

Ayes: Thompson, Weale, Conklin, Miller

Nays: None

Respectfully Submitted,

Betty L. Machuga
Town Clerk

NEXT MEETING: Monday, December 16 2019 at 7pm 21 Main St.