

The Town Board Meeting for the Town of Addison was held on Tuesday, February 20, 2024, 7:00pm at the Town Hall. The following people were present:

Supervisor	Jack Thompson
Council Member	Alice Weale
Council Member	John Lyons
Council Member	David Miller
Council Member	Joseph Trappler
Attorney	Craig Patrick - absent
Town Clerk	Robin Carr
Assessor	Teresa Lyons
Hwy Superintendent	Kenny Peoples, Jr
Bookkeeper	Betty Machuga

Hope Trappler	Gary Aumick	Michael Trappler	Jeff Allington
Kristina Mujica	Bridget Burke	Stacie Miller	Doug Cornell
Richard Stuart			

Supervisor Thompson called the meeting to order at 7:00pm asking all to stand for the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC: Town Clerk read and passed around (2) Thank You cards; Doug Smith, recently retired highway worker and Senior Citizens Group.

APPROVE MINUTES: Motion by Council Member Trappler, seconded by Council Member Miller, to approve the January 16, 2024 minutes as written.

Ayes: Thompson, Lyons, Miller, and Trappler

Noes: None

Abstain: Weale, absent from January Board Meeting

ORGANIZATION APPOINTMENTS: None.

DEPARTMENT HEAD REPORTS:

a. Assessor – Deadline for submitting Tax Exemptions is March 1, 2024. Provided board with Steuben County Resolution 144-23, effectively removing the property at 39 Main Street from the Tax Rolls. Additionally determined that there is no practical method to enforce collection of the recited delinquent tax liens now or in the foreseeable future until legal litigation is complete. Assessor directed to move to R/S 8 and add exemption code 29700 for Tax Withdrawal.

b. Hwy Superintendent – Introduced the new highway worker, Doug Cornell. Fuel log for January 2024 was submitted to the board. Highway department cleaned out the tool room, washed and painted the walls, cleaned out upstairs to stock parts, filters, etc. Have two roll-off dumpsters, one for steel and one for construction debris. Organized the cold storage area so the excavator can be moved inside. Picked up scrap debris around the town barn and reshaped the driveway. Stripped shoulders on Mose Hill Road, put in sinking pipes, filled potholes, brush mowed on Tobin Road and stripped shoulders. Also stripped shoulders on John Rial Road. The Dodge 5500 is currently on RiT auction until February 27th with the option to accept or decline. New plow and sander installed on the 2020 Ford P/U. Serviced both Dump Trucks. Contacted Todd Housel to be scheduled for oil/stone. Working with Dave Buckley from Sote Coat on ideas for repair of our dirt roads.

c. Town Clerk, Town Justice, DCO and Bookkeepers reports were read as submitted. Town Clerk noted that there are currently 6 expired dog licenses. Delinquent Dog Licensees are scheduled to appear

in court Wednesday, February 21, 2024. Bookkeeper reported the following collections: Justice - \$675.00, Town Clerk – \$384.00, Steuben County 4th Qtr. Sales Tax - \$37,254.49, and total from Tax Collector \$345,478.26.

OLD BUSINESS:

- a. Annual Review of Town Official’s Records:
 - a. Motion by Supervisor Thompson, seconded by Council Member Trappler, to Approve **Resolution #3 of 2024**, certifying that the Required Annual Review of the 2023 Addison Town Court Records was conducted by all Board Members to the best of their ability. Roll Call: Thompson – Yes, Weale – Yes, Lyons – Yes, Miller – Yes, Trappler – Yes. Motion Adopted 5-0.
 - b. Motion by Supervisor Thompson, seconded by Council Member Weale, to Approve **Resolution #4 of 2024**, certifying that the Required Annual Review of the 2023 Addison Town Clerk Records was conducted by all Board Members to the best of their ability. Roll Call: Thompson – Yes, Weale – Yes, Lyons – Yes, Miller – Yes, Trappler – Yes. Motion Adopted 5-0.
 - c. Motion by Supervisor Thompson, seconded by Council Member Lyons, to Approve **Resolution #5 of 2024**, certifying that the Required Annual Review of the 2023 Bookkeeper Records was conducted by all Board Members to the best of their ability. Roll Call: Thompson – Yes, Weale – Yes, Lyons – Yes, Miller – Yes, Trappler – Yes. Motion Adopted 5-0.
- b. Deputy Highway Superintendent – Wage/Salary. Motion by Supervisor Thompson, seconded by Council Member Miller to set the Deputy Highway Superintendent’s pay at \$25.00 @ hour, up to \$2500.00 annually on an “as needed” basis, at the discretion of the Highway Superintendent. Roll Call: Thompson – Yes, Weale – Yes, Lyons – Yes, Miller – Yes, Trappler – Abstain, family conflict of interest. Motion Adopted 4-0.
- c. Plow/Sander for Pick Up. Motion by Council Member Trappler, seconded by Council Member Lyons, to purchase an 8 ½ Foot V Plow with 6-foot Tornado Sander for \$13,919.74, moving funds from DA Equipment Fund to DA5132.402. Roll Call: Thompson – Yes, Weale – Yes, Lyons – Yes, Miller – Yes, Trappler – Yes, Motion Adopted 5-0

NEW BUSINESS:

- a. Tax Collector’s Monthly Report – Total amount of warrant - \$1,643,713.78 of which \$580,434.25 remains uncollected. Town is paid in full, \$445,591.25.
- b. New keyboard for the computer at the Town Barn. Bookkeeper and Council Member Miller offered a used keyboard. Recommended item be added to next years budget. Town Clerk will see if we have a used keyboard if still necessary.

EXECUTIVE SESSION: None

COMMUNICATIONS:

- a. County Public Health Memo, RE: Rabies Clinic – Town of Addison has scheduled a Drive-thru rabies clinic for Saturday, May 18, 2024, 10am – noon, at the Community Center.
- b. EDR Memo, RE: Historic Resources Survey – Input requested from Town Historian into any historic sites that may be affected by the scheduled installation of solar farms in the Town.

OTHER BUSINESS:

Claim Numbers, General Fund Claim, Nos. 321-354, totaling \$25,543.63; General – Outside Village, Claim No. 323, totaling \$1,000.00; Highway DA Fund Claim Nos. 43-49, totaling \$25,116.84, Trust & Agency Claim, Nos. 32-33, totaling \$461.61, for a Grand Total of \$52,122.08. Motion by Council Member Trappler, seconded by Council Member Lyons, to pay the bills in their usual manner.

Ayes: Thompson, Weale, Lyons, Miller and Trappler
Noes: None

SUPERVISOR REPORT: Motion by Council Member Trappler, seconded by Council Member Miller, to approve the Supervisor Report for January 2024 as presented.

Ayes: Thompson, Weale, Lyons, Miller and Trappler
Noes: None

COMMENTS FROM THE PUBLIC: Teresa Lyons stated that she is working for both Addison and Rathbone as an Assessor. Also concerned that an employee, who is on medical leave, is coming into the town barn. Feels this could be a liability issue if an accident were to happen. Bookkeeper looked into purchasing non slip floor mats for the town barn, handed over to the Town Clerk to purchase 4 of them. Highway Superintendent asked if he could get a flag pole, will request money in the next budget. Dave Miller advised the Highway Superintendent to check before changing the oil/filter in the Volvo Excavator to make sure they are authorized replacements parts and don't void the warranty. Alice Weale asked if the Highway Superintendent completed the Town Barn Inventory. Inventory was submitted in January.

ADJOURNMENT: Motion by Council Member Trappler, seconded by Council Member Weale, that the meeting be adjourned at 7:48pm, the next scheduled meeting will be Monday, March 18, 2024, 7:00pm at the Town Hall.

Ayes: Thompson, Weale, Lyons, Miller and Trappler
Noes: None

Respectfully Submitted,

Robin Carr
Town Clerk

NEXT MEETINGS

MONTHLY MEETING: Monday, March 18, 2024, 7pm at the Town Hall