

The Town Board Meeting for the Town of Addison was held on Monday, May 20, 2024, 7:00pm at the Town Barn. The following were present:

Supervisor	Jack Thompson
Council Member	Alice Weale
Council Member	John Lyons
Council Member	David Miller - absent
Council Member	Joseph Trappler
Attorney	Craig Patrick - absent
Town Clerk	Robin Carr
Assessor	Teresa Lyons - absent
Hwy Superintendent	Kenny Peoples, Jr
Bookkeeper	Betty Machuga

Hope Trappler	Doug Cornell	Jeff Allington	Alex Miller
Stacie Miller	Jason Bontelle	Alex Jackson	

Supervisor Thompson called the meeting to order at 7:00pm asking all to stand for the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC:** None.

**APPROVE MINUTES:** Motion by Council Member Trappler, seconded by Council Member Weale, to approve the April 15, 2024 minutes as written.

Ayes: Thompson, Weale, Lyons, and Trappler  
Noes: None

**ORGANIZATION APPOINTMENTS:** None.

**DEPARTMENT HEAD REPORTS:** Supervisor Thompson recognized Jason Bontelle, Paramedic with the Addison Ambulance, to present their budget overview. Received \$28,500 from the Towns of Addison and Rathbone, of which they expended \$27,024.30 (including \$10,000 in a reserve fund for a replacement vehicle). New ambulance cost approximately \$500,000.00. Mentioned they answer about 1.5 calls a day. Supervisor released the funds for this year, check #12987, in the amount of \$22,000.

a. Assessor – Tentative rolls are filed, with the Board of Assessment Review for anyone wanting to grieve their assessment scheduled for Thursday, May 30, 2024 from 5-9pm, at the Town Hall.

b. Hwy Superintendent – Installed driveway pipe on Stapleton Road and graded. Graded Irish Hill and Mose Hill roads, and finished Rouse Road with all new gravel. Finished Tobin Road ditching, will shim with hot mix. Put NO ATV/UTV signs up at the Town Barn Entrance and on the trail behind the Shop. Working on John Rial Road grading and adding gravel. Gosper Road needing gravel in certain spots. Met with Rep from Monro Tractor on 3pt Hitch Flail Mower and a Trade-in price on out Batwing Mower. Waiting on Todd Housel to get back with me on where we are on the chipping schedule. Fuel Log submitted; 929.8 gallons of diesel fuel used.

c. Town Clerk, Town Justice, DCO and Bookkeepers reports were read as submitted. Town Clerk noted that there are currently 3 expired dog licenses. Bookkeeper reported the following collections: Justice - \$1,156.00, Town Clerk – \$182.88, Refund from JJKeller - \$500.00, and check from Steuben County 1Qtr Sales Tax - \$74,915.09.

## OLD BUSINESS:

- a. ATV/UTV signs – Highway Superintendent put up both signs.
- b. Health Insurance – Highway worker – Were waiting on the Union to redo the paperwork changing the period to April 1, 2024 but was informed that they won't be changing because it states that the workers eligibility date is April 1, 2024. Supervisor will sign the original paperwork and return to the Union.
- c. Annual Financial Report – Need to do a Resolution to shore up a fund balance for 2023. Report should be filed this week.
- d. Time Clock – still not working, Supervisor will call to have fixed or replaced.
- e. Doctor's Note – Highway worker Received a note allowing employee to return to work.
- f. Audit of books by Teamsters Union – Audit reported that the Town owes \$13,796.99. Supervisor hiring an accountant to review material from 2021-current to determine if we do in fact owe it.

## NEW BUSINESS:

- a. Rabies Clinic – Held our annual clinic on Saturday, May 18, 2024. 102 dogs and cats were vaccinated and received \$430 in donations of which \$215 was turned over to the County Public Health Office as required. Recommendations for the donations were Pawz and Purrz, local Girl Scouts, Youth Center. Motion by Supervisor Thompson, seconded by Council Member Trappler, to donate the \$215 evenly between the local Girl Scout Troop and the Youth Center.  
Ayes: Thompson, Weale, Lyons and Trappler  
Noes: None
- b. Budget Transfer – When completing the Annual Financial Report, there was not enough money in the Fund Balance for 2023. Recommendation is to reduce the DB Cash Special Reserve Fund for the 2024 budget by \$15,000. Bookkeeper is recommending changing the DB Cash Special Reserve amount from \$127,500 to \$112,500 for budget year 2024. Motion by Supervisor Thompson, seconded by Council Member Lyons, to approve **Resolution #7 of 2024**, Reducing the DB Cash Special Reserve for the 2024 Budget, from \$127,500.00 to \$112,500 and transferring the \$15,000 to the Fund Balance for 2023. Roll Call taken: Thompson – Yes, Weale – Yes, Lyons – Yes, and Trappler – Yes. Motion Adopted 4-0.
- c. Batwing Mower – Motion by Supervisor Thompson, seconded by Council Member Lyons, to sell the Batwing mower and old 3pt hitch mower with a minimum bid of \$10,000 and \$300 respectively.  
Ayes: Thompson, Weale, Lyons and Trappler  
Noes: None
- d. Purchase 3pt hitch flail mower – Motion by Council Member Trappler, seconded by Supervisor Thompson to purchase a 57" Standard Ditch Bank Flail Mower, for up to \$5,000.00 from DA Equipment Fund (DA962). Roll Call taken: Thompson – Yes, Weale – Yes, Lyons – Yes, and Trappler – Yes. Motion Adopted 4-0

## EXECUTIVE SESSION: None

**COMMUNICATIONS:** County EMS Update – County is providing supplemental County EMS services beginning the week of June 24, 2024. Will not be assuming full coverage and intends to bill the patient/insurance for services when its crew responds. Plan to staff 2 BLS ambulances Monday – Friday, 6am-6pm and have one ALS flycar operational 24x7x365.

**OTHER BUSINESS:**

Claim Numbers, General Fund Claim, Nos. 400-426, totaling \$8,119.81; Highway DB Fund Claim Nos. 24-25, totaling \$2,731.05; Trust & Agency Claim, Nos. 42-47, totaling \$1,430.25, for a Grand Total of \$12,281.11. Motion by Council Member Trappler, seconded by Council Member Lyons, to pay the bills in their usual manner.

Ayes: Thompson, Weale, Lyons and Trappler

Noes: None

**SUPERVISOR REPORT:** Motion by Council Member Trappler, seconded by Council Member Lyons, to approve the Supervisor Report for April 2024 as presented.

Ayes: Thompson, Weale, Lyons and Trappler

Noes: None

**COMMENTS FROM THE PUBLIC:** None

**ADJOURNMENT:** Motion by Council Member Trappler, seconded by Council Member Weale, that the meeting be adjourned at 7:50pm, the next scheduled meeting will be Monday, June 17, 2024, 7:00pm at the Town **Barn**.

Ayes: Thompson, Weale, Lyons and Trappler

Noes: None

Respectfully Submitted,

Robin Carr  
Town Clerk

**NEXT MEETINGS**

**MONTHLY MEETING: Monday, June 17, 2024, 7pm at the Town Barn**