

The Organizational meeting for the Town of Addison was held on Friday, January 2, 2026, 7:00pm at 21 Main Street. The following people were present:

Supervisor	Jack Thompson
Council Member	Alice Weale
Council Member	John Lyons
Council Member	Joseph Trappler - Absent
Council Member	Jason Becker
Attorney	Vacant
Town Clerk	Robin Carr
Assessor	Teresa Lyons
Hwy Superintendent	Kenneth Peoples, Jr.
Bookkeeper	Linda Austin

Supervisor Thompson called the meeting to order at 7:00pm asking all to stand for the Pledge of Allegiance.

ORGANIZATION MEETING 2026

Supervisor Thompson appoints Linda Austin as Bookkeeper to the Supervisor.

Supervisor Thompson appoints Linda Austin as Budget Officer.

Motion by Supervisor Thompson, seconded by Council Member Becker to appoint Community Bank, NA, Five Star, Chase Manhattan, Chemung Canal and M&T as designated depository for Town funds.

Motion by Council Member Becker, seconded by Council Member Lyons that the Addison Post be named the official Town newspaper.

Motion by Council Member Lyons, seconded by Council Member Weale to set Town mileage rate for officers using their own vehicles for Town Business at 70 cents per mile for 2026.

Motion by Council Member Weale, seconded by Supervisor Thompson to pay Highway Employees on the first Thursday after the last Saturday worked for the two-week period.

Motion by Supervisor Thompson, seconded by Council Member Becker that the Town Clerk/Tax Collector, Deputy Town Clerk/Deputy Tax Collector, Assessor, Superintendent of Highways and Justice Clerk are to be paid at the same time as Highway Employees.

Motion by Council Member Becker, seconded by Council Member Lyons, to pay Highway Employees at the hourly rate as stipulated in the Union Contract and \$ 16.00 for part time employees.

Motion by Council Member Lyons, seconded by Council Member Weale to pay Justice Clerk \$20.00 per hour for up to 650 hours for 2026.

Motion by Council Member Weale, seconded by Supervisor Thompson to affix Town Salaries as in the 2026 budget.

Motion by Supervisor Thompson, seconded by Council Member Becker, to have the 1st Thursday of the month as the meeting night of the Addison Town Board for 2026 at 7pm, except for January which will be held on the 3rd Tuesday. (April thru September meetings will be held at the Town Barn, October thru March will be held at the Town Hall)

Motion by Council Member Becker, seconded by Council Member Lyons that the following Town Officers are paid monthly on or before the last day of the month: Town Justice, Budget Officer, Supervisor, Bookkeeper and Town Board Members.

Motion by Council Member Lyons, seconded by Council Member Weale to pay utility and health insurance bills as they come due to avoid finance charges.

Motion by Council Member Weale, seconded by Supervisor Thompson to consent to the temporary assignment of the Justice as prescribed by the Unified Court System, Seventh Judicial District.

Motion by Supervisor Thompson, seconded by Council Member Becker, to adopt the Investment Policies and guidelines of the Town of Addison, which are on file as the April 10, 2014, for 2026.

Motion by Council Member Becker, seconded by Council Member Lyons to adopt the procurement policy, which is on file as of April 10, 2014, for 2026.

Motion by Council Member Lyons, seconded by Council Member Weale to appoint Advisory Committee of Robin Carr for the purpose of Records Retention Program.

Motion by Council Member Weale, seconded by Supervisor Thompson that shared services, other than with the Village of Addison and Steuben County, must be approved by the Town Board.

Motion by Supervisor Thompson, seconded by Council Member Becker that the Highway Superintendent provide a monthly report on the use of Shared Services to the Town Supervisor.

Motion by Council Member Becker, seconded by Council Member Lyons that the Highway Superintendent will submit the CHIPS paperwork to the State for reimbursement.

Motion by Council Member Lyons, seconded by Council Member Weale that the Town Clerk be appointed purchasing officer for all Town Supplies.

Motion by Council Member Weale, seconded by Supervisor Thompson that all bills/vouchers be submitted to the Bookkeeper by the Thursday prior to the Board Meetings.

Motion by Supervisor Thompson, seconded by Council Member Becker that the Town should do business with local businesses that pay Addison Town Taxes whenever possible.

Supervisor Thompson appoints Council Member John Lyons as Deputy Town Supervisor, to be paid on an "As needed" basis.

Highway Superintendent Peoples appoints Michael Trappler as Deputy Town Superintendent of Highways, to be paid at a rate of \$20 per hour on an "as needed" basis as set forth in the 2026 Budget.

Resolution #1 of 2026 offered by Supervisor Thompson, seconded by Council Member Becker to approve the appointments above as submitted.

Roll Call Taken: Thompson – Yes, Weale – Yes, Lyons – Yes, and Becker - Yes. Motion Adopted 4-0.

ADJOURNMENT:

Motion by Council Member Weale, seconded by Council Member Lyons, that the meeting be adjourned at 7:20pm, and next scheduled meeting is Thursday, January 8, 2026, 7:00pm at the Town Hall.

Ayes: Thompson, Weale, Lyons, and Becker

Noes: None

Respectfully Submitted,

Robin A. Carr
Town Clerk

NEXT MEETING:

MONTHLY BOARD MEETING: Thursday, January 8, 2026, 7:00pm at the Town Hall